



Polk County, Texas

**COPY**

# ORDER

## OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

**WHEREAS**, in a regular meeting of the Polk County Commissioners Court held September 12, 2017 certain item/s as listed on Asset Management Forms attached hereto attached hereto as Exhibit "A" were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

**THEREFORE**, the aforementioned item/s listed on Exhibit "A" of this Order are hereby designated as Surplus/Salvage Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

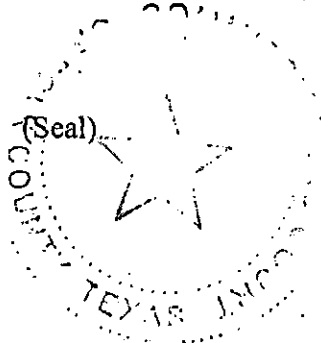
**BE IT FURTHER ORDERED**, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.

Sydney Murphy, County Judge

### CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on September 12, 2017.

**IN WITNESS WHEREOF**, I have affixed my signature and the official seal of the Polk County Commissioners Court.



Schelana Hock, County Clerk  
Polk County, Texas

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction

Inventory Items	Description of Equipment	Serial Number
	H-SE-50 DVA Brother Printer	Seq # 15, 44, 13851603, 00
		/

Transferring/Selling Dept.

Dept. Head Signature Terri Williams

Receiving Department

Dept. Head Signature \_\_\_\_\_

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

# Polk County Asset Management Form

Type of Transaction (check one) Transfer

Surplus/Salvage

Waste

Date of Transaction

Inventory Items	Description of Equipment	Serial Number
	HP COMPUTER TOWER	MXL9390736
	COMPUTER TOWER IBM LENOVO	LKVN4D70
	COMPUTER TOWER IBM THINKCENTRE	LKTNL3F
	COMPUTER TOWER IBM NET/NET	KCK5P2X
	HP COMPUTER TOWER	MXL129233X
	HP WEBCAM	Model # KB0316
	DESKTOP LAPTOP	Model # KB215L-E
	SCANNER FI-5100C	Part # 021701 S/N = 005984
	SCANNER FI-5100C	S/N = 034756

Transferring/Selling Dept.

Dept. Head Signature

Receiving Department

Dept. Head Signature

**DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:**

Hard drives have been removed by IT dept.